

**Duration:** 1 Day (6 PDUs)

The primary objective of this seminar to help answer two questions:

- (a) What's all the fuss about Project Management, and
- (b) How do use it to get ahead in my career - with or without a certification!

This is a high-energy interactive workshop that introduces an aspiring project manager (or an aspiring PMP) to the tenets of project management using real world scenarios and helps chart a path for individual and organizational success using these concepts. We start by arguing how and why project management is critical to organizational success, and along the way, debunk several myths surrounding project management such as 'Microsoft Project is Project Management' and 'The Project Manager must be the most technical person in the room'! This is followed by a brief theoretical overtone of *ideal real-world* project management processes thereby allowing the participant to determine which processes can add value to their work environment immediately.

For the benefit of those interested in the CAPM / PMP Certification, we will introduce the 5 Process Groups and 44 processes outlined in the *PMBok™* (Project Management Body of Knowledge), and follow it with tips to remember these processes. To wrap up the session, we will outline common mistakes candidates make in preparing for the exam, how to avoid them and how to cut down your certification prep time by eliminating the distractions!

## **LEARNING OBJECTIVES**

- Project Management, and the role it plays in individual & organizational success
- The ideal process of managing a project
- Critical success factors in managing a project
- The role of a project management office in an enterprise
- The Nine Knowledge Areas & Five Process Groups of Project Management
- Path to a PMP (the application, the optional boot camp and the prep process)